



## **PUBLIC NOTICE**

**June 11, 2025**

Dothan Housing (DH) Board of Commissioners will conduct a  
**Board Meeting**

**Wednesday, June 18, 2025, at 10:30 a.m.**

at Our Community Housing and Enrichment Center  
located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **Zoom Meeting ID: 839-8433-5103**

<https://us02web.zoom.us/j/83984335103>



## **AGENDA**

06-18-2025

Call To Order

Prayer

Approve DH June 18, 2025 Agenda

Approve DH April 16, 2025 Board Meeting Minutes

### **NEW BUSINESS: Resolutions**

Board Commissioner Re-Appointment

### **CEO UPDATES:**

Scholarship Recipient Recognition

DH Staff Achievement Recognition

Comments

Adjourn



**Meeting Minutes  
of the Commissioners of the Housing Authority  
of the City of Dothan, Alabama**

**April 16, 2025**

The Commissioners of the Housing Authority of the City of Dothan, Alabama, convened in a Regular Meeting on Wednesday April 16, 2025, 10:00 a.m. at Our Community, Inc. Housing & Enrichment Center at 1001 Montana Street and via Zoom.

The meeting was called to order at 10:00 am by: Mr. David Jamison.

The meeting was opened with prayer by: Mr. David Jamison.

The Secretary called the roll, and the following were in attendance:

**Present:**

David Jamison  
Jeff Williams  
Michael Jackson  
Lily Mendoza

**ZOOM:**

Lisa Alexander  
Jasmine Bowick

**ABSENT:**

Linda Ward

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney and Bonita Schatz. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamaria Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Dana Kirkland, Hillary Richardson, Taylor Boykin and Destiny Gordon. **HCV:** Andrella Allums.

**DH ZOOM:** Tanya Embry and Marcia Bryant.

**ZOOM Visitors:** Kelly Mierkowski, City of Dothan; Tammie Smith, Smith Financial; Nakeesha Lawton, Realtor; and Florence Wilson, Resident.

The Chairperson, David Jamison, declared a quorum present.

I. Approve April 16, 2025 Agenda:

**ADDED:** Executive Session

Motion: Jeff Williams

Second: Lily Mendoza

Vote: Unanimous

Abstain: None



## **PUBLIC NOTICE**

**April 9, 2025**

Dothan Housing (DH) Board of Commissioners will conduct a

### **Board Meeting**

**Wednesday, April 16, 2025, at 10:00 a.m.**

at Our Community, Inc. (OCI) Housing and Enrichment Center

located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 883-098-6433**

 **<https://us02web.zoom.us/j/8830986433>**



## **AGENDA**

04-16-2025

Call To Order  
Prayer

Approve DH April 16, 2025 Agenda  
Approve DH March 19, 2025 Board Meeting Minutes

### **NEW BUSINESS: Resolutions**

Change Commissioner Meeting Time and Convening

### **CEO UPDATES:**

Fair Housing Proclamation

### **DEPARTMENT & DIVISION UPDATES**

Finance & Administration  
Housing & Resident Services  
HR  
Community Safety

**Comments**

**Adjourn**

Approve March 19, 2025 Minutes:

Motion: Lisa Alexander

Second: Michael Jackson

Vote: Unanimous

Abstain: None

**RECESS DH MEETING: TIME: 10:04am**

## VOTE

Motion: Lisa Alexander

Second: Jeff Williams

Vote: Unanimous

Abstain: None

## EXECUTIVE SESSION:

### OPEN EXECUTIVE SESSION: TIME: 10:05am

Motion: Lisa Alexander

Second: Jeff Williams

Vote: Unanimous

Abstain: None

The Dothan Housing Board of Commissioners entered into Executive Session along with Ms. Tamarra Harris, Director of Portfolio & Asset Management, and Ms. Andrella Allums, HCV Manager, to discuss housing authority business.

### CLOSE EXECUTIVE SESSION: TIME: 10:17 am

Motion: Lisa Alexander

Second: Jeff Williams

Vote: Unanimous

Abstain: None

### RE-CONVENE DH MEETING: TIME: 10:19am

Motion: Lisa Alexander

Second: Jasmine Bowick

Vote: Unanimous

Abstain: None

**MEETING TIME & CONVENING CHANGE:** The Commissioners approved convening the Regular meeting of the Board of Commissioners Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025. The Commissioners also approved convening the Annual meeting of the Board of Commissioners at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026.

Motion:	<u>Lisa Alexander</u>
Second:	<u>Michael Jackson</u>
Vote:	<u>Unanimous</u>
Abstain:	<u>None</u>

**BAD DEBTS WRITE-OFF:** Certain tenant accounts for Samuel P. Crawford Village (SPCV), Jamison Village (JV), Crimson Ridge (CR), Phoenix Rising (PR), and John R. Lewis Village (JRLV) are uncollectible, and it is necessary for the Board of Commissioners to approve the write off of these accounts as collection loss.

Motion:	<u>Jeff Williams</u>
Second:	<u>Lily Mendoza</u>
Vote:	<u>Unanimous</u>
Abstain:	<u>None</u>

**FAIR HOUSING PROCLAMATION:** April 11, 2025 marks the 57<sup>th</sup> anniversary of the enactment of Title VIII of the Civil Rights Act of 1968 also known as the Fair Housing Act, which was further strengthened by the Fair Housing Amendments Act of 1988. The City of Dothan and the Dothan Housing Authority remain committed to upholding the principles of the Fair Housing Act; actively support Fair Housing; recognize the importance of accessibility in housing and will continue to partner with realtors, landlords and developers to encourage equal housing opportunities. The City of Dothan, AL proclaimed April as Fair Housing Month during the Dothan City Commission Meeting 04-15-2025.

Motion:	<u>Michael Jackson</u>
Second:	<u>Lily Mendoza</u>
Vote:	<u>Unanimous</u>
Abstain:	<u>None</u>

**FINANCE UPDATE:** Dothan Housing(DH) is operating in the 1<sup>st</sup> Quarter in the black. We are staying within budget. The 2024 FDS was submitted 04-14-2025. The 2024 Audit will be conducted the week of 07-21-2025. Thanks to the Executive and Finance team for getting in the black and staying on budget.

**RESIDENT SERVICES UPDATES:** Dothan Housing (DH) competed against over 3,000 thousand Housing Authorities for the 2025 Bollinger PHADA Scholarship which was awarded to Ms. The’Lastone’ Thomas who is a 16 year old high school graduate and resides at Samuel P. Crawford Village. Ms. Thomas has committed to Troy State University. Interviews will start soon for the Susan Morrisson Scholarship. Two (2) Homebuyer workshops were conducted to educate the public about buying, owning and understanding the home buying process. Taylor Boykin has joined Resident Services as the ROSS Grant Coordinator. Destiny Gordon comes to us via a Troy State internship. A Women’s Empowerment Conference will be held Saturday 05-03-2025 from 12-3pm at the Michael C. Patton Event Center (MCPEC). Resident Services deserves all the thanks they receive for the good they accomplish within the community.

**COMMUNITY SAFETY UPDATES:** Dothan Housing incident/offense reports are trending 43% higher than last year. Based on these trends, Dothan Housing is projected to close 2025 with more incidents than in any of the past four (4) years. From a safety standpoint, strict adherence to the lease agreement is believed to be the best deterrent. Of the 66 reports filed this year, 62% of offenders are guests or visitors, not residents of Dothan Housing. Fire extinguishers were inspected at each property. Approximately 60% of all employees completed the annual Hands-Only CPR and AED training, including first aid training and the use of NARCAN. By the end of April, all employees are expected to complete this training, bringing the organization to 100% trained. All AED machines at each property were inspected to ensure they worked properly. Four (4) leased vehicles were returned to Enterprise Fleet Management to help reduce overall operational costs without disrupting customer service.



## Closing Remarks

**OTHER BUSINESS:** The next Board Meeting will be held Wednesday June 18, 2025 at 10:30am.

**ADJOURN DH MEETING: TIME:** 10:43 am

Motion: Lisa Alexander

Second: Lily Mendoza

Vote: Unanimous

Abstain: None

Board Chairperson

Secretary



## **RESOLUTION 2025-09**

**BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the City of Dothan, Alabama as follows:

**WHEREAS**, Page 4, Item 4 “Board of Commissioners” of the Bylaws states that the Authority shall have seven (7) Commissioners and the Mayor is responsible for the appointment of the Commissioners. Commissioners are appointed for a five (5) year term and the terms shall be staggered so that no more than two vacancies occur each year. Two (2) Commissioners must be a recipient of housing authority assistance, and

**WHEREAS**, Dothan Housing pursuant to the Bylaws of this authority, it is deemed necessary and in the best interests of this authority that the following action is taken by the Board of Commissioners of this authority:

1. Dothan Housing desires Ms. Lily Mendoza to continue to serve Dothan Housing with integrity and purpose as a Board Commissioner, and

**NOW, THEREFORE, BE IT RESOLVED THAT**, under the authority vested in the Mayor of the City of Dothan, Alabama, by Sec. 24-1-24, Code of Alabama, 1975, as amended; hereby announce the re-appointment of Lily Mendoza as a member of the Dothan Housing Authority, term beginning on July 1, 2025 and expiring on June 30, 2030, and

**RESOLUTION 2025-09 CONT'D: APPROVE RE-APPOINTMENT OF LILY MENDOZA AS BOARD COMMISSIONER OF DOTHAN HOUSING TO COMPLETE THE TERM WHICH EXPIRES JUNE 30, 2030.**

**NOW, FURTHERMORE, BE IT RESOLVED THAT**, on the 3<sup>rd</sup> day of June, 2025 on which day a copy of this appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority, and

**PASSED, ADOPTED and APPROVED** on the 18<sup>th</sup> day of June, 2025.

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David Jamison, Chairperson

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Jeff Williams, Vice Chair

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Michael Jackson, Commissioner

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Lily Mendoza, Commissioner

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Lisa Alexander Commissioner

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Jasmine Bowick, Commissioner

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Linda Ward, Commissioner

**BOARD OF COMMISSIONERS**

**STATE OF ALABAMA  
COUNTY OF HOUSTON  
CITY OF DOTHAN**

**WHEREAS**, the term of Lily Estrada Mendoza as a member of the Dothan Housing Authority will expire on June 30, 2025.

**THEREFORE**, under the authority vested in me as Mayor of the City of Dothan, Alabama, by Sec. 24-1-24, Code of Alabama, 1975, as amended, I do hereby announce the re-appointment of Lily Estrada Mendoza as a member of the Dothan Housing Authority, term beginning on July 1, 2025 and expiring on June 30, 2030.

This is the 3<sup>rd</sup> day of June, 2025, on which day a copy of this appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.



**Mark Saliba  
Mayor**

**ATTEST:**

**Wendy Shiver  
City Clerk**

**Exhibit “B”      Commissioner Oath of Office.**

The remainder of this page intentionally left blank

**Oath of Office of A Commissioner for the**  
**The Housing Authority of the City of Dothan, Alabama**

I, the undersigned, do solemnly swear that I will support the Constitution of the United States and the State of Alabama according to the law and to the best of my judgment and ability.

***I do further swear to be bound by the following:***

1. I pledge myself to the professionalism of Housing Commissioners through my own efforts and through the mutual efforts of my colleagues and by all other proper means available.
2. I pledge to view my service on the Housing Commission as an opportunity to serve my community, my state and my nation because I support the objectives of providing a decent, safe and sanitary home and a suitable living environment for every American family.
3. I pledge that I recognize that my responsibilities are to serve in this capacity as a government official, a community leader and an advocate for the Commission, its programs and objectives.
4. I pledge myself to seek and maintain an equitable, honorable and cooperative association with fellow public housing officials and all others who are concerned with the proper and professional management of public housing developments.
5. I pledge to try to make decisions in terms of the most economical and efficient method toward the best interests of all citizens, particularly those of low and moderate income. Decisions will provide an equal opportunity to all citizens regardless of race, creed, sex or age.
6. I will recognize that my responsibility is not to make the day-to-day management decisions of the Authority, but to see that it is well run by carrying out policy making, planning and appraisal functions and by providing direction and taking formal action in support of these functions.
7. I pledge to refuse to represent special interests or partisan politics or to use this Commission for personal gain or for the gain of friends or supporters. I recognize that although I have been appointed by the city government, my responsibility is to the entire community.

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Commissioner Signature

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Date

**Notary**

Subscribed and sworn to me before                      day of                      20  
this

My commission expires                      20

Notary Signature

Seal

**Exhibit “A”     Code of Professional Ethics for Public Housing Commissioners.**

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## **Code of Professional Ethics for the Public Housing Commissioner**

The objective of the Code of Ethics is to encourage professional performance by housing commissioners. The Code describes objectives which, when accepted and followed, will help to foster a beneficial relationship between the commissioners, staff and those they serve.

### **CODE**

#### ***A public housing commissioner shall be bound by the following pledge:***

1. I pledge myself to the professionalism of Housing Commissioners through my own efforts and through the mutual efforts of my colleagues and by all other proper means available.
2. I pledge to view my service on the Housing Commission as an opportunity to serve my community, my state and my nation because I support the objectives of providing a decent, safe and sanitary home and a suitable living environment for every American family.
3. I pledge that I recognize that my responsibilities are to serve in this capacity as a government official, a Community leader, and an advocate for the Commission, its programs and objectives.
4. I pledge myself to seek and maintain an equitable, honorable and cooperative association with fellow public housing officials and all others who are concerned with the proper and professional management of public housing developments.
5. I pledge to try to make decisions in terms of the most economical and efficient method toward the best interests of all citizens, particularly those of low and moderate income. Decisions will provide an equal opportunity to all citizens regardless of race, creed, sex or age.
6. I will recognize that my responsibility is not to make the day-to-day management decisions of the Authority, but to see that it is well run by carrying out policy making, planning and appraisal functions and by providing direction and taking formal action in support of these functions.
7. I pledge to refuse to represent special interests or partisan politics or to use this Commission for personal gain or for the gain of friends or supporters. I recognize that although I have been appointed by the city government, my responsibility is to the entire community.

8. I pledge that I shall not receive, directly or indirectly, any fee, rebate, commission, discount, gratuity, or any other benefit whether monetary or otherwise for the proper professional discharge of my duties, except authorized established expenses and other benefits.
9. I will arrive at conclusions only after I have discussed matters fully with members of the professional staff and other commission members. Once a decision has been reached by the majority of the commission assembled at a meeting, I will support it graciously.
10. I will recognize that the authority is vested with the whole commission assembled in meetings and that the powers of the commission shall be vested with the commissioner thereof in office at any time.
11. I pledge to support and protect authority personnel in the performance of their duties. Where and when commissioners are involved in the employment of staff, I will vote to hire only competent and trained personnel who have been recommended by the executive director, otherwise I will support the executive director in his or her choice of hiring and handling personnel without involvement by the commission.
12. I pledge to refer all complaints, including my personal criticisms, to the executive director, and only after the failure of administrative solution will pursue such matters outside the commission while also recognizing the individual rights of a commissioner as a citizen appointee and the responsibilities such an appointment implies.
13. I pledge to observe and enforce local and state laws and regulations pertaining to the commission and the authority and the housing represented by those entities.
14. I pledge to respect the limited intent and scope of executive session and respect privileged communications from executive session and other sources for the privacy of the personnel and clients with whom we are involved.
15. I pledge myself to place honesty, integrity, industriousness, compassion and understanding above all else; to pursue my gainful efforts by study and dedication to the end that service to my housing authority and the people I serve shall always be maintained at the highest possible level.
16. I pledge to make diligent use of the time of the commission as a whole and to faithfully attend all meetings barring unforeseen conflicts in which case I shall promptly notify the chairperson or designee while respecting the rights and commitments of other commissioners and the housing authority that the commission represents.

17. I pledge myself to comply with the rules and regulations and principals of this Code of Professional Ethics.

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Commissioner Signature

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Date

**Notary**

Subscribed and sworn to me before  
this

day of

20

My commission expires

20

Notary Signature

Seal



## **PUBLIC NOTICE**

**June 11, 2025**

Our Community, Inc. (OCI) Board of Directors will conduct a  
**Board Meeting**

**Wednesday, June 18, 2025 at 10:30 a.m.**

at Our Community Housing and Enrichment Center (OCHEC)  
located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

**📺 ZOOM Meeting ID: 839-8433-5103**

<https://us02web.zoom.us/j/83984335103>



### **AGENDA**

**06-18-2025**

Call To Order

Approve June 18, 2025 Agenda

Approve April 16, 2025 Board Meeting Minutes

#### **NEW BUSINESS: Resolutions**

Board Commissioner Reappointment

#### **PRESIDENT UPDATES:**

Comments

Adjourn



## Minutes of the Board of Directors 04-16-2025

The Board of Directors of Our Community, Inc. held a meeting on Wednesday, April 16, 2025 at Our Community Housing & Enrichment Center (OCHEC) located at 1001 Montana Street Dothan, Alabama and virtually via Zoom.

The meeting was called to order at 10:43 am by Mr. Samuel P. Crawford, President/Chairperson.

The Secretary called the roll: Present were Vice President/Vice Chairperson David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams and Director Lily Mendoza. Director Lisa Alexander and Director Jasmine Bowick via ZOOM. Director Linda Ward was not in attendance.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney and Bonita Schatz. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamarra Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Dana Kirkland, Hillary Richardson, Taylor Boykin and Destiny Gordon. **HCV:** Andrella Allums.

**DH ZOOM:** Tanya Embry and Marcia Bryant.

**ZOOM Visitors:** Kelly Mierkowski, City of Dothan; Tammie Smith, Smith Financial; Nakeesha Lawton, Realtor and Florence Wilson, Resident.

The 04-16-2025 Meeting Agenda was approved with a motion by David Jamison and a second by Michael Jackson.



## **PUBLIC NOTICE**

**April 9, 2025**

Our Community, Inc. (OCI) Board of Directors will conduct a  
**Board Meeting**

**Wednesday, April 16, 2025 at 10:00 a.m.**

at Our Community, Inc. (OCI) Housing and Enrichment Center  
located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



## **AGENDA**

**04-16-2025**

Call To Order

Approve April 16, 2025 Agenda

Approve March 19, 2025 Board Meeting Minutes

### **NEW BUSINESS:**

Change Board Director Meeting Time and Convening

### **PRESIDENT UPDATES:**

Comments

Adjourn

The March 19, 2025 Board Meeting Minutes were approved with a Motion by Lisa Alexander and a second by David Jamison.

**MEETING TIME & CONVENING CHANGE:** The Directors approved convening the Regular meeting of the Board of Directors Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025. The Directors also approved convening the Annual meeting of the Board of Directors at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026. The Resolution was approved with a Motion by David Jamison and a Second by Lisa Alexander.

## **NO UPDATES**

The Meeting of the Directors of Our Community, Inc. was adjourned at 10:45 am with a Motion by David Jamison and a Second by Michael Jackson.

The next meeting of the Directors of Our Community, Inc. (OCI); is scheduled for Wednesday, June 18, 2025 at 10:30am.

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President

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Vice-President



## RESOLUTION 2025-04

**BE IT RESOLVED** by the Board of Board of Directors of Our Community, Inc. (OCI) an Alabama nonprofit corporation, as follows:

**WHEREAS, Section 3.2 Qualifications and Number.** A director must be a natural person who is at least eighteen (18) years of age, but need not be a member of the Corporation, a citizen of the United States, or a resident of the State of Alabama., and

**WHEREAS, Section 3.3 Terms and Vacancies.** The term of office for each director shall continue for so long as such director is a Commissioner of the Authority. The term of office shall begin at the applicable meeting of the member at which such director was appointed, and there shall be no limitation on the number of terms of office of directors, and

**WHEREAS, Section 3.4 Duties Of Directors.** A director shall perform his duties as a director, including his duties as a member of any committee of the Board of Directors upon which he may serve, in good faith, in a manner he reasonably believes to be in the best interests of the Corporation and with the care an ordinarily prudent person in a like position would exercise under similar circumstances, and



**RESOLUTION 2025-04 CONT'D: APPROVE TO REAPPOINT LILY MENDZA AS BOARD DIRECTOR OF OUR COMMUNITY, INC. TO COMPLETE THE TERM WHICH EXPIRES JUNE 30, 2030.**

**WHEREAS**, OCI pursuant to the Bylaws of this authority, it is deemed necessary and in the best interests of this authority that the following action is taken by the Board of Directors of this corporation:

1. Our Community, Inc. desires Ms. Lily Mendoza to continue to serve OCI with integrity and purpose as the Board Director, and

**NOW, THEREFORE, BE IT RESOLVED THAT**, under the authority vested in Mayor of the City of Dothan, Alabama, by Sec. 24-1-24, Code of Alabama, 1975, as amended; hereby announce the reappointment of Lily Mendoza as a member of the Dothan Housing Authority, term beginning on July 1, 2025 and expiring on June 30, 2030, and

**NOW, FURTHERMORE, BE IT RESOLVED THAT**, on this 3<sup>RD</sup> day of June, 2025 on which day a copy of this appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.

RESOLUTION 2025-04 CONT'D: APPROVE TO REAPPOINT LILY MENDOZA AS BOARD DIRECTOR OF OUR COMMUNITY, INC. TO COMPLETE THE TERM WHICH EXPIRES JUNE 30, 2030.

**PASSED, ADOPTED and APPROVED on the 18<sup>TH</sup> day of June, 2025.**

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David Jamison, Vice-President

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Michael Jackson, Secretary/Treasurer

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Jeff Williams, Director

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Lily Mendoza, Director

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Lisa Alexander, Director

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Jasmine Bowick, Director

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Linda Ward, Director

**BOARD OF DIRECTORS**



## **PUBLIC NOTICE**

**June 11, 2025**

Building Opportunities toward Self-Sufficiency (BOSS) Board of  
Directors will conduct a

**Board Meeting**

**Wednesday, June 18, 2025 at 10:30 a.m.**

at Our Community Housing and Enrichment Center (OCHEC)

located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 839-8433-5103**

<https://us02web.zoom.us/j/83984335103>



## **AGENDA**

06-18-2025

Call To Order

Approve June 18, 2025 Agenda

Approve April 16, 2025 Meeting Minutes

**New Business: Resolutions**

Board Director Re-Appointment

Comments

Adjourn



## Minutes of the Board of Directors

April 16, 2025

The Directors of Building Opportunities toward Self-Sufficiency (BOSS) convened in a Meeting on Wednesday April 16, 2025, at Our Community Housing & Enrichment Center 1001 Montana Street and via Zoom.

The meeting was called to order at 10:45 am by Mr. Samuel P. Crawford, President/Chairperson.

The Secretary called the roll: Present were Vice President/Vice Chairperson David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams and Director Lily Mendoza. Director Lisa Alexander and Director Jasmine Bowick via ZOOM. Director Linda Ward was not in attendance.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney and Bonita Schatz. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamaria Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Dana Kirkland, Hillary Richardson, Taylor Boykin and Destiny Gordon. **HCV:** Andrella Allums

**DH ZOOM:** Tanya Embry and Marcia Bryant.

**ZOOM Visitors:** Kelly Mierkowski, City of Dothan; Tammie Smith, Smith Financial; Nakeesha Lawton, Realtor and Florence Wilson, Resident.

The 04-16-2025 Meeting Agenda was approved with a motion by David Jamison and a second by Michael Jackson.



## **PUBLIC NOTICE**

**April 9, 2025**

Building Opportunities toward Self-Sufficiency (BOSS) Board of Directors will conduct a  
**Board Meeting**

**Wednesday, April 16, 2025 at 10:00 a.m.**

at Our Community, Inc. (OCI) Housing and Enrichment Center  
located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



## **AGENDA**

04-16-2025  
Call To Order

Approve April 16, 2025 Agenda  
Approve March 19, 2025 Board Meeting Minutes

### **New Business: Resolutions**

Change Board Director Meeting Time & Convening

President Updates

Comments  
Adjourn

The 03-19-2025 Meeting Minutes were approved with a motion by David Jamison and a second by Michael Jackson.

**CHANGE BOARD DIRECTOR MEETING TIME & CONVENING:** The Directors approved convening the Regular meeting of the Board of Directors Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025. The Directors also approved convening the Annual meeting of the Board of Directors at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026. The Resolution was approved with a Motion by Michael Jackson and a Second by David Jamison.

The Meeting of the Directors of BOSS, Inc. was adjourned at 10:47 am with a Motion by David Jamison and a Second by Michael Jackson.

The next meeting of the Directors of BOSS, Inc. is scheduled for Wednesday, June 18, 2025 at 10:30am.

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President/Chairperson

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Vice-President/Vice-Chair



## RESOLUTION 2025-04

06-18-2025

The Board of Directors (the "**Board**") of Building Opportunities Toward Self Sufficiency, Inc. an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

**WHEREAS**, ARTICLE III, Section 3.2 of the Bylaws state: The Board of Directors of Building Opportunities toward Self-Sufficiency (BOSS) shall consist of seven (7) persons, which number of directors may be changed from time to time by the Member provided that the number of directors shall never be less than three (3) persons. Each director shall be selected by the Member, provided that the Board of Directors shall at all times be comprised of the same individuals that comprise the Board of Commissioners of the Member, and

WHEREAS, ARTICLE III, Section 3.3 of the Bylaws of BOSS state: The term of office for each director shall continue for so long as such director is a Commissioner of the Member. The term of office shall begin at the applicable meeting of the Member at which such director was appointed. Whenever a vacancy occurs on the Board of Directors, including a vacancy resulting from an increase in the number of directors, it shall be filled by the Member at the next meeting of the Member. In the event that a director is no longer a Commissioner of the Member, then such person shall automatically be removed from the Board of Directors as a director and such director's successor shall be appointed at the next meeting of the Member. There shall be no limitation on the number of terms of office of directors, and

**WHEREAS**, BOSS pursuant to the Bylaws of this Member, it is deemed necessary and in the best interests of this Member that the following action is taken by the Board of Directors of this Member:

1. Building Opportunities toward Self-Sufficiency (BOSS) desires Ms. Lily Mendoza to serve BOSS with integrity and purpose as the Board Director.

**RESOLUTION 2025-04 CONT'D: APPROVE THE RE-APPOINTMENT OF LILY MENDOZA AS BOARD DIRECTOR OF BUILDING OPPORTUNITIES TOWARD SELF-SUFFICIENCY (BOSS) TO COMPLETE THE TERM WHICH EXPIRES JUNE 30, 2030.**

**NOW, THEREFORE, BE IT RESOLVED THAT**, under the authority vested in Mayor of the City of Dothan, Alabama, by Sec. 24-1-24, Code of Alabama, 1975, as amended; hereby announce the re-appointment of Lily Mendoza as a member of the Dothan Housing Authority, term beginning on July 1, 2025 and expiring on June 30, 2030, and

**NOW, FURTHERMORE, BE IT RESOLVED THAT**, on this 3<sup>RD</sup> day of June, 2025 on which day a copy of this appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.



**RESOLUTION 2025-04 CONT'D: APPROVE THE RE-APPOINTMENT OF LILY MENDOZA AS BOARD DIRECTOR OF BUILDING OPPORTUNITIES TOWARD SELF-SUFFICIENCY (BOSS) TO COMPLETE THE TERM WHICH EXPIRES JUNE 30, 2030.**

**PASSED, ADOPTED and APPROVED on the 18<sup>TH</sup> day of June, 2025.**

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David Jamison, Vice-President

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Michael Jackson, Secretary/Treasurer

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Jeff Williams, Director

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Lily Mendoza, Director

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Lisa Alexander, Director

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Jasmine Bowick, Director

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Linda Ward, Director

**BOARD OF COMMISSIONERS**



## **PUBLIC NOTICE**

**June 11, 2025**

Southeast Alabama Coalition for the Homeless, Inc. (SEACH)

Board of Directors will conduct a

### **Board Meeting**

**Wednesday, June 18, 2025, at 10:30 a.m.**

at Our Community Housing and Enrichment Center (OCHEC)

located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 839-8433-5103**

<https://us02web.zoom.us/j/83984335103>



## **AGENDA**

06-18-2025

Call To Order

Prayer

Approve June 18, 2025 Agenda

Approve April 16, 2025 Board Meeting Minutes

### **NEW BUSINESS: Resolutions**

Board Director Re-Appointment

**Closing Remarks**

**Adjourn**



## Minutes of the Board of Directors

**April 16, 2025**

The Directors of the Southeast Alabama Coalition for the Homeless, Inc. (SEACH) convened in a meeting on Wednesday April 16, 2025 at Our Community Housing & Enrichment Center at 1001 Montana Street and via Zoom.

The meeting was called to order at 10:47 am by Mr. David Jamison Vice-President/Vice-Chairperson. The Secretary called the roll: Present were Vice President/Vice-Chairperson David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams and Director Lily Mendoza. Director Lisa Alexander and Director Jasmine Bowick via ZOOM. Director Linda Ward was not in attendance.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney and Bonita Schatz. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamarra Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Dana Kirkland, Hillary Richardson, Taylor Boykin and Destiny Gordon. **HCV:** Andrella Allums

**DH ZOOM:** Tanya Embry and Marcia Bryant.

**ZOOM Visitors:** Kelly Mierkowski, City of Dothan; Tammie Smith, Smith Financial; Nakeesha Lawton, Realtor and Florence Wilson, Resident.

The 04-16-2025 Meeting Agenda was revised by removing Resolution 2025-07 and was approved with a motion by Michael Jackson and a second by Lily Mendoza.



## **PUBLIC NOTICE**

**April 9, 2025**

Southeast Alabama Coalition for the Homeless, Inc. (SEACH)

Board of Directors will conduct a

### **Board Meeting**

**Wednesday, April 16, 2025, at 10:00 a.m.**

at Our Community, Inc. (OCI) Housing and Enrichment Center

located at 1001 Montana Street Dothan, AL 36303

**In-person and Virtually via Zoom.**

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



## **AGENDA**

04-16-2025

Call To Order

Prayer

Approve April 16, 2025 Agenda

Approve March 19, 2025 Board Meeting Minutes

### **NEW BUSINESS (Resolutions)**

Change Board Director Meeting Time & Convening

Amendment to SEACH Bylaws

Advisory Board Appointments

### **PRESIDENT UPDATES:**

**Grants & Homelessness Initiatives**

**Closing Remarks**

**Adjourn**

The 03-19-2025 Board Meeting Minutes were approved with a motion by Lisa Alexander and a second by Michael Jackson.

**CHANGE BOARD DIRECTOR MEETING TIME & CONVENING:** The Directors approved convening the Regular meeting of the Board of Directors Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025. The Directors also approved convening the Annual meeting of the Board of Directors at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026. The Resolution was approved with a Motion by Michael Jackson and a Second by Lily Mendoza.

**AMEND SEACH BY-LAWS (ADVISORY BOARD) "Section 12.01": Advisory Board:** The Advisory Board will be a board of six, with the sixth being a non-voting Chairperson to preside over the Advisory meetings. Eligibility requirements was revised in regard to Expertise, Commitment, Community Involvement, Diversity, Availability, Residency and Membership. Each member shall serve two year terms beginning January 1<sup>st</sup> and end December 31<sup>st</sup> of the following year, with no term limits. An Advisory Board member may be removed from office at any time, with or without cause by the Board of Directors given a 2/3 majority vote. The Resolution was approved with a Motion by Michael Jackson and a Second by Lily Mendoza.

The Meeting of the Directors of SEACH, Inc. was adjourned at 10:52 am with a Motion by Lily Mendoza and a second by Michael Jackson.

The next meeting of the Directors of SEACH, Inc. is scheduled for Wednesday, June 18, 2025 at 10:30am.

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President

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Vice-President



**RESOLUTIONS OF  
THE BOARD OF DIRECTORS OF  
SOUTHEAST ALABAMA COALITION FOR THE HOMELESS, INC.**

**RESOLUTION 2025-07**

**BE IT RESOLVED** by the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc. as follows:

The Board of Directors (the "**Board**") of Southeast Alabama Coalition for the Homeless, (BOSS) Inc., an Alabama nonprofit corporation (the "**Corporation**"), adopted the following resolutions at a duly called and convened meeting of the Board of the Corporation held on February 19, 2025:

Section 5.02. QUALIFICATION AND ELECTION OF DIRECTORS.

- (a) Qualifications. Each Director shall be a natural person eighteen (18) years of age or older.
- (b) Election of Directors. Directors shall be elected in accordance with Section 5.10(b).

Section 5.03. NUMBER AND TERM OF OFFICE.

Section 5.04. VACANCIES. If a vacancy occurs in the office of a Director for any reason, including an increase in the number of Directors, an individual may be selected to fill the vacant position by the Member. If an individual is selected to fill the vacant position, such Director shall hold office for the unexpired term for which the vacancy occurred, if applicable, and until a successor shall be appointed and shall qualify or until his or her earlier death, resignation or removal.

Section 5.05. REMOVAL OF DIRECTORS. A Director may be removed from office at any time, with or without cause, in accordance with Section 5.10(b) hereof, provided that written notice of the intention to consider the removal of such Director has been included in the notice of the meeting at which such removal will be considered and has been provided to the Director being considered for expulsion.

**RESOLUTION 2025-07 CONT'D: APPROVE TO RE-APPOINT LILY MENDOZA AS BOARD DIRECTOR OF SEACH TO COMPLETE THE TERM, WHICH EXPIRES JUNE 30, 2030.**

**WHEREAS**, Southeast Alabama Coalition for the Homeless (SEACH), Inc. pursuant to the Bylaws of this corporation, it is deemed necessary and in the best interests of this corporation that the following action is taken by the Board of Directors of this corporation:

1. The Southeast Alabama Coalition for the Homeless (SEACH), Inc. Board of Directors desire Ms. Lily Mendoza to continue to serve Southeast Alabama Coalition for the Homeless (SEACH), Inc. with integrity and purpose as the Resident Board Director, and

**NOW, THEREFORE, BE IT RESOLVED THAT**, under the authority vested in Mayor of the City of Dothan, Alabama, by Sec. 24-1-24, Code of Alabama, 1975, as amended; hereby announce the re-appointment of Lily Mendoza as a member of the Dothan Housing Authority, term beginning on July 1, 2025 and expiring on June 30, 2030, and

**NOW, FURTHERMORE, BE IT RESOLVED THAT**, on this 3<sup>rd</sup> day of June, 2025 on which day a copy of this appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.

RESOLUTION 2025-07 CONT'D: APPROVE TO RE-APPOINT LILY MENDOZA AS BOARD DIRECTOR OF SEACH TO COMPLETE THE TERM, WHICH EXPIRES JUNE 30, 2030.

**PASSED, ADOPTED and APPROVED on the 18<sup>th</sup> day of June, 2025.**

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David Jamison, Vice-President

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Michael Jackson, Treasurer & Secretary

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Jeff Williams, Director

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Lily Mendoza, Director

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Lisa Alexander, Director

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Jasmine Bowick, Director

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Linda Ward, Director

**BOARD OF DIRECTORS**