



PUBLIC NOTICE

April 9, 2025

Dothan Housing (DH) Board of Commissioners will conduct a

Board Meeting

Wednesday, April 16, 2025, at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center

located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

📺 ZOOM Meeting ID: 883-098-6433

📺 <https://us02web.zoom.us/j/8830986433>



AGENDA

04-16-2025

Call To Order

Prayer

Approve DH April 16, 2025 Agenda

Approve DH March 19, 2025 Board Meeting Minutes

NEW BUSINESS: Resolutions

Change Commissioner Meeting Time and Convening

CEO UPDATES:

Fair Housing Proclamation

DEPARTMENT & DIVISION UPDATES

Finance & Administration

Housing & Resident Services

HR

Community Safety

Comments

Adjourn



**Minutes of a Meeting
Of the Commissioners of the Housing Authority
Of the City of Dothan, Alabama**

March 19, 2025

The Commissioners of the Housing Authority of the City of Dothan, Alabama, convened in a Regular Meeting on Wednesday March 19, 2025, 10:00 a.m. at Our Community, Inc. Housing & Enrichment Center at 1001 Montana Street and via Zoom.

The meeting was called to order at 10:00 am by: Mr. David Jamison.

The meeting was opened with prayer by: Mr. David Jamison.

The Secretary called the roll, and the following were in attendance:

Present:

David Jamison
Jeff Williams
Michael Jackson
Lily Mendoza
Lisa Alexander

Absent:

ZOOM:

Jasmine Bowick
Linda Ward

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamaria Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Samiyah Craddock.

DH ZOOM: Tanya Embry, Makayla Woytek and Hillary Richardson.

ZOOM Visitors: Kelly Mierkowski, City of Dothan.

The Chairperson, David Jamison, declared a quorum present.

I. Approve March 19, 2025 Agenda:

Motion: Lily Mendoza

Second: Michael Jackson

Vote: Unanimous

Abstain: None



PUBLIC NOTICE

March 12, 2025

Dothan Housing (DH) Board of Commissioners will conduct a

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located at 1001 Montana Street Dothan, AL 36303

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 **ZOOM Meeting ID: 883-098-6433**

 **<https://us02web.zoom.us/j/8830986433>**



AGENDA

03-19-2025

Call To Order

Prayer

Approve DH March 19, 2025 Agenda

Approve DH January 15, 2025 Board Meeting Minutes

NEW BUSINESS: Resolutions

Board Commissioner Re-Appointment

Elect Board Commission Officers

Administrative Plan Revisions

DH Employee Handbook Revisions

Disposition of Surplus Property

CEO UPDATES:

DEPARTMENT & DIVISION UPDATES

Finance & Administration

Housing & Resident Services

MTW & Strategic Initiatives

HR

Comments

Adjourn

Approve January 15, 2025 Minutes:

Motion: Jeff Williams

Second: Lily Mendoza

Vote: Unanimous

Abstain: None

RE-APPOINT BOARD COMMISSIONER: Mr. Jeff Williams was re-appointed; to the Dothan Housing Board of Commissioners with the term beginning February 1, 2025 and ending January 31, 2030. A copy of the appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.

Motion: Lily Mendoza

Second: Michael Jackson

Vote: Unanimous

Abstain: None

ELECT BOARD OF COMMISSIONER OFFICERS: Mr. David Jamison was re-elected Chairperson of the Dothan Housing Board of Commissioners. The term will be effective from March 19, 2025 until March 18, 2026.

Motion: Jeff Williams

Second: Michael Jackson

Vote: Unanimous

Abstain: None

ELECT BOARD OF COMMISSIONER OFFICERS: Mr. Jeff Williams was re-elected Vice-Chairperson of the Dothan Housing Board of Commissioners. The term will be effective from March 19, 2025 until March 18, 2026.

Motion: Lily Mendoza

Second: David Jamison

Vote: Unanimous

Abstain: None

ELECT BOARD OF COMMISSIONER OFFICERS: Mr. Michael Jackson was re-elected Secretary/Treasurer of the Dothan Housing Board of Commissioners. The term will be effective from March 19, 2025 until March 18, 2026.

Motion: Lily Mendoza

Second: Jeff Williams

Vote: Unanimous

Abstain: None

ADMINISTRATIVE PLAN REVISIONS: The Administrative Plan must be in accordance with HUD regulations and guidelines. To comply with HUD requirements, Dothan Housing made the necessary changes to the Admin Plan. The changes are: New HOTMA guidelines, Code of Federal Regulations, Formatting throughout the Plan and Updated subheadings where necessary.

Motion: Jeff Williams

Second: Lily Mendoza

Vote: Unanimous

Abstain: None

EMPLOYEE HANDBOOK REVISIONS: Dothan Housing proposes to remove the yearly payout of unused sick and unused annual leave at year-end, as suggested in the Employee Handbook (updated 11/22). The elimination of this yearly payout will be reviewed and possibly revised in the future.

Motion: Michael Jackson

Second: Lisa Alexander

Vote: Unanimous

Abstain: None

DISPOSE OF SURPLUS PROPERTY: Recommendations were submitted by the Dothan Management Group to the Executive Staff and were approved by the Executive Staff on December 2, 2024. In accordance with the Dothan Housing adopted Procurement Policy; Disposition of Surplus Property, goods that can be written off, sold or traded must have Board of Commissioners’ approval prior to disposition. Items approved for disposal are Stoves and Refrigerators.

Motion: Lily Mendoza

Second: Lisa Alexander

Vote: Unanimous

Abstain: None

CEO UPDATES: A Continuing Resolution was passed to increase funding for the HCV Program. \$3.65 billion was added for this year. The voucher program is safe. I would like the Board to consider changing the meeting time to 10:30am and consider convening on a bi-monthly basis.

RESIDENT SERVICES: We continue to implement initiatives with our families. A Homebuyer workshop was conducted 02-26-2025 with nine (9) Real Estate professionals presenting information. This workshop will be a series with the second (2nd) being conducted 04-09-2025. The Spring into Action Resident Fair will be held today from 2-5pm and is open to residents and the community. Food is distributed once a month at each property via the Wiregrass Food Bank and residents and the community are welcome. Dothan Housing partnered with Workforce Development for Job and Education fairs. Eight individuals completed WCC forklift training, and one (1) resident was offered a job. We were awarded the ROSS Services Grant in the amount of \$280,000.00 for three (3) years; this grant will cover the salary, training and benefits for a ROSS Service Coordinator. The FSS Grant was renewed in late December 2024 for \$131,000. This grant is renewable yearly. Interns will start next week. We applied for a CDBG Grant to help us become a housing counseling agency and certified.

Closing Remarks

OTHER BUSINESS: The next Board Meeting will be held Wednesday April 16, 2025.

ADJOURN DH MEETING: TIME: 10:29 am

Motion: Michael Jackson

Second: Lisa Alexander

Vote: Unanimous

Abstain: None

Board Chairperson

Secretary



RESOLUTION 2025-07

BE IT RESOLVED by the Board of Commissioners of Dothan Housing of the City of Dothan, Alabama as follows:

WHEREAS, the By-Laws of the Housing Authority of the City of Dothan, Alabama revised and adopted by Resolution No. 2005-16 on November 9, 2005 states in **Article III-Meetings, Section 1: Annual Meeting:** The annual meeting of the Authority shall be held in March of each year on the third (3rd) Wednesday of the month at 09:00 am; established by Board resolution, at the regular meeting place of the Authority and Section 2: Regular Meeting: that “monthly meetings shall be held at the regular meeting place of the Authority on the date and time established by Board resolution”, and

WHEREAS, the By-Laws of the Housing Authority of the City of Dothan, Alabama adopted by Resolution No. 2005-16 on November 9, 2005 states in Article IV – Amendments. Amendments to By-Laws: The By-Laws of the Authority shall be amended only with the approval of at least four of the members of the Authority at a regular meeting, but no such amendment(s) shall be adopted unless notice of the amendment has been submitted in writing at the previous regular meeting of the authority, and

WHEREAS, the Board of Commissioners of the Housing Authority of the City of Dothan expressed a desire to change when the Board of Commissioners convenes and the time the meetings will convene; during the previous regular meeting Wednesday March 19, 2025, and

RESOLUTION NO. 2025-07 CONT'D: APPROVE CONVENING THE REGULAR BOARD COMMISSIONER MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the City of Dothan, Alabama, as follows:

Section I. That the Board of Commissioners of the Housing Authority of the City of Dothan, Alabama hereby approves convening the Board Commissioners' regular meeting Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025.

Section II. That the Board of Commissioners of the Housing Authority of the City of Dothan, Alabama hereby approves convening the Board Commissioners' Annual meeting at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026.

Section III. That the Board of Commissioners of the Housing Authority of the City of Dothan, Alabama hereby approves the amendments to the Bylaws with the approval of at least four of the members of the Authority at a regular meeting and with notice of the amendment submitted in writing at the previous regular meeting of the authority.

RESOLUTION NO. 2025-07 CONT'D: APPROVE CONVENING THE REGULAR BOARD COMMISSIONER MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

Passed, Adopted, and Approved on the 16TH day of April, 2025.

David Jamison, Chair

Jeff Williams, Vice-Chair

Michael Jackson, Secretary/Treasurer

Lily Mendoza, Commissioner

Lisa Alexander, Commissioner

Jasmine Bowick, Commissioner

Linda Ward, Commissioner

BOARD OF COMMISSIONERS



PROCLAMATION

FAIR HOUSING

WHEREAS, on February 7, 2023, Governor Kay Ivey signed the proclamation declaring the month of April as Fair Housing Month in the state of Alabama; and

WHEREAS, April 11, 2023, marks the 55th anniversary of the enactment of Title VIII of the Civil Rights Act of 1968, which was amended to expand coverage in 1988 with the Fair Housing Amendments Act; and

WHEREAS, the Housing Authority of the City of Dothan, Alabama continues to comply with the affirmatively further fair housing (AFFH) law to remove barriers for its residents and participants; and

WHEREAS, the Fair Housing Act has always obligated public housing authorities (PHAs) to refrain from discrimination and address segregation and any appearance of racially discriminatory housing practices; and

WHEREAS, the Housing Authority of the City of Dothan, Alabama continues to affirmatively further fair housing through an intentional commitment to building inclusive communities committed to safe, decent, and affordable housing; and

WHEREAS, the AFFH law fosters the design of approaches that promote access to housing, health, transportation, education, environmental, workforce opportunities, good jobs, and economic development that support the transformation of areas of concentrated poverty into thriving communities; and

WHEREAS, the Housing Authority of the City of Dothan, Alabama continues to create equal housing opportunities under the Fair Housing Act and implement affirmatively further fair housing mandates as a tool against housing discrimination and segregation; and

WHEREAS, the Housing Authority of the City of Dothan, Alabama continues to affirmatively further fair housing to promote appropriate activities by private and public entities intended to provide or advocate for equal opportunities for all residents and participants and prospective residents and participants of the City of Dothan, AL including the counties within the Wiregrass Metro Area such as Houston, Geneva, Dale, Henry, & Coffee; and

All Properties (.all)

Cash Flow Statement

Period = Mar 2025

Book = Accrual; Tree = ysl_cf

		Period to Date	%	Year to Date	%
2999-99-999	Revenue & Expenses				
3000-00-000	INCOME				
3100-00-000	TENANT INCOME				
3101-00-000	Rental Income				
3111-00-000	Tenant Rent	42,389.00	0.00	100,429.18	0.00
3112-00-000	50059 HAP Subsidy	705.00	0.00	2,140.00	0.00
3112-01-000	Tenant Based Subsidy	26,149.00	0.00	63,073.00	0.00
3112-04-000	Utility Reimbursement Recovery -PHA	0.00	0.00	-3,557.00	0.00
3112-06-000	PBV HAP Subsidy	192,963.00	0.00	629,720.54	0.00
3115-00-000	Less: Prepaid Rents	522.00	0.00	11,346.36	0.00
3119-00-000	Total Rental Income	262,728.00	0.00	803,152.08	0.00
3120-00-000	Other Tenant Income				
3120-03-000	Damages	139.00	0.00	139.00	0.00
3120-04-000	Late Charges	879.96	0.00	3,346.88	0.00
3120-09-000	Misc.Tenant Income	101.00	0.00	101.00	0.00
3121-00-000	Tenant Payment Agreement (TPA) Rent	0.00	0.00	75.00	0.00
3121-01-000	Tenant Payment Agreement (TPA) Fraud	-236.00	0.00	-236.00	0.00
3129-00-000	Total Other Tenant Income	883.96	0.00	3,425.88	0.00
3199-00-000	TOTAL TENANT INCOME	263,611.96	0.00	806,577.96	0.00
3400-00-000	GRANT INCOME				
3410-01-000	Section 8 HAP Earned	1,007,322.00	0.00	2,907,832.00	0.00
3410-02-000	Section 8 Admin. Fee Income	105,121.00	0.00	350,263.00	0.00
3410-04-000	Port-In Admin Fees Earned	4,456.20	0.00	13,368.62	0.00
3410-06-000	Port In HAP Earned	23,709.80	0.00	71,129.39	0.00
3415-00-000	Other Government Grants	0.00	0.00	-25.00	0.00
3420-00-000	Capital Fund Grants	0.00	0.00	86,460.19	0.00
3499-00-000	TOTAL GRANT INCOME	1,140,609.00	0.00	3,429,028.20	0.00
3600-00-000	OTHER INCOME				
3640-00-000	Fraud Recovery	105.00	0.00	105.00	0.00
3650-00-000	Miscellaneous Other Income	70.00	0.00	139.79	0.00
3699-00-000	TOTAL OTHER INCOME	175.00	0.00	244.79	0.00
3999-00-000	TOTAL INCOME	1,404,395.96	0.00	4,235,850.95	0.00
4000-00-000	EXPENSES				
4100-00-000	ADMINISTRATIVE EXPENSES				
4100-99-000	Administrative Salaries	159,801.20	0.00	444,086.20	0.00
4110-04-000	Employee Benefit Contribution-Admin	55,930.43	0.00	155,430.18	0.00
4110-99-000	Total Administrative Salaries	215,731.63	0.00	599,516.38	0.00
4130-00-000	Legal Expense				
4130-02-000	Criminal Background Checks	666.00	0.00	666.00	0.00
4130-04-000	General Legal Expense	550.00	0.00	2,742.12	0.00
4131-00-000	Total Legal Expense	1,216.00	0.00	3,408.12	0.00
4139-00-000	Other Admin Expenses				
4140-00-000	Staff Training	0.00	0.00	3,576.00	0.00
4150-00-000	Travel	2,486.15	0.00	9,296.01	0.00
4170-00-000	Accounting Fees	0.00	0.00	0.74	0.00
4172-00-000	Port Out Admin Fee Paid	472.23	0.00	3,005.08	0.00
4173-00-000	Management Fees Paid	26,272.80	0.00	80,657.80	0.00
4189-00-000	Total Other Admin Expenses	29,231.18	0.00	96,535.63	0.00
4190-00-000	Miscellaneous Admin Expenses				
4190-01-000	Membership and Fees	2,705.84	0.00	11,506.60	0.00
4190-03-000	Advertising	0.00	0.00	386.25	0.00

All Properties (.all)

Cash Flow Statement

Period = Mar 2025

Book = Accrual; Tree = ysl_cf

		Period to Date	%	Year to Date	%
4190-04-000	Office Supplies	3,446.62	0.00	2,827.32	0.00
4190-05-000	Fuel-Administrative	0.00	0.00	155.86	0.00
4190-07-000	Telephone	0.00	0.00	14,180.93	0.00
4190-08-000	Postage	31.40	0.00	499.40	0.00
4190-09-000	Software Lisense Fees	0.00	0.00	4,418.48	0.00
4190-10-000	Copiers	220.61	0.00	4,802.05	0.00
4190-13-000	Internet	2,722.77	0.00	10,165.66	0.00
4190-17-000	Temporary Administrative Labor	0.00	0.00	2,288.00	0.00
4190-22-000	Other Misc Admin Expenses	71,057.00	0.00	151,768.90	0.00
4191-00-000	Total Miscellaneous Admin Expenses	80,184.24	0.00	202,999.45	0.00
4199-00-000	TOTAL ADMINISTRATIVE EXPENSES	326,363.05	0.00	902,459.58	0.00
4200-00-000	TENANT SERVICES	7,416.66	0.00	22,249.98	0.00
4210-01-000	Employee Benefit Contributions-Tenant Svcs.	4,921.10	0.00	4,921.10	0.00
4299-00-000	TOTAL TENANT SERVICES EXPENSES	12,337.76	0.00	27,171.08	0.00
4300-00-000	UTILITY EXPENSES				
4310-00-000	Water	1,219.94	0.00	3,416.91	0.00
4320-00-000	Electricity	6,153.94	0.00	18,138.65	0.00
4320-01-000	Electricity-Vacant Units	31.20	0.00	52.49	0.00
4340-00-000	Garbage/Trash Removal	6,820.00	0.00	8,970.00	0.00
4399-00-000	TOTAL UTILITY EXPENSES	14,225.08	0.00	30,578.05	0.00
4400-00-000	MAINTENANCE AND OPERATIONAL EXPENSES				
4400-99-000	General Maint Expense				
4410-00-000	Maintenance Salaries	18,822.97	0.00	69,187.97	0.00
4411-00-000	Maintenance Uniforms	12,378.04	0.00	23,816.77	0.00
4413-00-000	Vehicle Gas, Oil, Grease	0.00	0.00	1,575.86	0.00
4419-00-000	Total General Maint Expense	31,201.01	0.00	94,580.60	0.00
4420-00-000	Materials				
4420-01-000	Supplies-Grounds	0.00	0.00	1,625.94	0.00
4420-02-000	Supplies-Appliance	0.00	0.00	22.08	0.00
4420-06-000	Supplies-Janitorial/Cleaning	42.90	0.00	182.54	0.00
4420-07-000	Supplies-Maint/Repairs	1,296.35	0.00	4,560.14	0.00
4420-09-000	Tools and Equipment	3,198.21	0.00	6,491.55	0.00
4420-10-000	Maintenance Paper/Supplies	327.71	0.00	327.71	0.00
4429-00-000	Total Materials	4,865.17	0.00	13,209.96	0.00
4430-00-000	Contract Costs				
4430-01-000	Contract-Alarm/Extinguisher	0.00	0.00	974.88	0.00
4430-02-000	Contract-Appliance	580.00	0.00	2,350.00	0.00
4430-03-000	Contract-Building Repairs	1,838.00	0.00	3,617.72	0.00
4430-07-000	Contract-Pest Control	2,205.00	0.00	13,865.00	0.00
4430-11-000	Contract-Plumbing	0.00	0.00	255.00	0.00
4430-14-000	Contract-Vehicle Maintenance	243.72	0.00	3,032.08	0.00
4430-15-000	Contract-Equipment Rental	0.00	0.00	309.07	0.00
4430-18-000	Contract-Alarm Monitoring	343.96	0.00	515.94	0.00
4430-23-000	Contract-Consultants	188.79	0.00	-7,088.71	0.00
4430-90-000	Contract-Fee For Service	7,369.83	0.00	9,103.64	0.00
4430-99-000	Contract Costs-Other	6,213.27	0.00	239,944.83	0.00
4439-00-000	Total Contract Costs	18,982.57	0.00	266,879.45	0.00
4499-00-000	TOTAL MAINTENANCE AND OPERATIONAL EXPENSES	55,048.75	0.00	374,670.01	0.00
4500-00-000	GENERAL EXPENSES				
4510-00-000	Insurance	0.00	0.00	-12,926.70	0.00
4510-10-000	Property Insurance	0.00	0.00	61,895.00	0.00
4510-20-000	Workers Compensation	5,820.00	0.00	17,460.00	0.00
4520-00-000	Payments in Lieu of Taxes	75,300.00	0.00	75,300.00	0.00
4599-00-000	TOTAL GENERAL EXPENSES	81,120.00	0.00	154,655.00	0.00

All Properties (.all)

Cash Flow Statement

Period = Mar 2025

Book = Accrual; Tree = ysi_cf

		Period to Date	%	Year to Date	%
4700-00-000	HOUSING ASSISTANCE PAYMENTS				
4715-00-000	Housing Assistance Payments	742,405.00	0.00	2,238,689.00	0.00
4715-01-000	Tenant Utility Payments-Voucher	48,201.00	0.00	147,627.00	0.00
4715-01-001	Tenant Utility Payments-Public Housing	0.00	0.00	280.94	0.00
4715-02-000	Port Out HAP Payments	16,349.00	0.00	107,851.00	0.00
4799-00-000	TOTAL HOUSING ASSISTANCE PAYMENTS	806,955.00	0.00	2,494,447.94	0.00
8000-00-000	TOTAL EXPENSES	1,296,049.64	0.00	4,091,772.22	0.00
9000-00-000	NET INCOME	108,346.32	0.00	144,078.73	0.00
	CASH FLOW	108,346.32	0.00	144,078.73	0.00

Smartbank Cash Balances			
Smart Bank Account	Apr-25	Dec-24	Dec-23
Eagle Bend	14,747.04	14,810.08	36,358.11
HCV	429,619.74	517,455.32	324,992.98
Crimson Ridge Operating	1,248,634.11	1,158,375.08	1,741,478.30
Crimson Ridge Reserve	1,436,171.96	1,346,231.10	1,087,416.58
Dothan Managment Group	57,353.85	123,684.10	107,132.76
Dothan Modernization Services	11,725.24	11,725.24	11,725.24
FSS Escrow	72,062.61	71,982.69	51,289.60
General Fund	382,422.75	1,044,697.82	290,500.45
Henry Green Capital Funds	7,503.12	7,503.12	7,503.12
Henry Green Replacement Res	802,771.13	768,168.97	672,966.04
Henry Green Operating	243,591.96	221,799.06	467,505.04
McRae Home Captial Funds	85,472.29	85,472.29	85,472.29
McRae Homes Operating Reserve	182,822.29	120,804.70	261,390.14
McRae Homes Replacement	1,134,417.82	1,088,735.10	952,477.96
OCI	1,431,394.05	1,430,646.20	21,299.51
SEACH	8,860.00	8,470.20	-
Total	7,549,569.96	6,931,825.97	6,119,508.12
Regions Bank Account			
OCI		Account Closed	1,583,097.08
DHA		Account Closed	718,863.70
Eagle Bend		Account Closed	140,853.26
Total		-	2,442,814.04

NOW, THEREFORE, BE IT RESOLVED, I, David Jamison, Chairman of the Housing Authority of the City of Dothan, Alabama Board of Commissioners and on behalf of the Housing Authority of the City of Dothan Board of Commissioners, do hereby proclaim to recognize our commitment to Fair Housing throughout the year.

PASSED, ADOPTED, AND APPROVED on this the 16th day of April, 2025.

David Jamison, Chairman
Dothan Housing Board of Commissioners



PUBLIC NOTICE

April 9, 2025

Our Community, Inc. (OCI) Board of Directors will conduct a
Board Meeting

Wednesday, April 16, 2025 at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center
located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



AGENDA

04-16-2025

Call To Order

Approve April 16, 2025 Agenda

Approve March 19, 2025 Board Meeting Minutes

NEW BUSINESS:

Change Board Director Meeting Time and Convening

PRESIDENT UPDATES:

Comments

Adjourn



Minutes of the Board of Directors 03-19-2025

The Board of Directors of Our Community, Inc. held a meeting on Wednesday, March 19, 2025 at Our Community Housing & Enrichment Center (OCHEC) located at 1001 Montana Street Dothan, Alabama and virtually via Zoom.

The meeting was called to order at 10:29 am by Mr. Samuel P. Crawford, President/Chairperson. Present were Vice President/Vice Chair David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams, Director Lily Mendoza and Director Lisa Alexander. Director Jasmine Bowick and Director Linda Ward via ZOOM.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamaria Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Samiyah Craddock.

DH ZOOM: Tanya Embry, Makayla Woytek and Hillary Richardson.

ZOOM Visitors: Kelly Mierkowski, City of Dothan.

The 03-19-2025 Meeting Agenda was approved with a motion by Michael Jackson and a second by David Jamison.



PUBLIC NOTICE

March 12, 2025

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Board Meeting

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located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



AGENDA

03-19-2025

Call To Order

Approve March 19, 2025 Agenda

Approve January 15, 2025 Board Meeting Minutes

NEW BUSINESS:

Board Director Re-appointment

Elect Board Director Officers

PRESIDENT UPDATES:

Comments

Adjourn

The January 15, 2025 Board Meeting Minutes were approved with a Motion by Lisa Alexander and a second by David Jamison.

RE-APPOINT BOARD DIRECTOR: Mr. Jeff Williams was re-appointed with a Motion by Lily Mendoza and a Second by Michael Jackson; to the OCI Board of Directors with the term beginning February 1, 2025 and ending January 31, 2030. A copy of the appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.

ELECT BOARD OF DIRECTOR OFFICERS: Officer appointments were approved with a Motion by David Jamison and a Second by Lisa Alexander; for Mr. David Jamison as Vice-President and Mr. Michael Jackson as Secretary/Treasurer. The terms will be effective from March 19, 2025 until March 18, 2026.

NO UPDATES

The Meeting of the Directors of Our Community, Inc. was adjourned at 10:31 am with a Motion by David Jamison and a Second by Lily Mendoza.

The next meeting of the Directors of Our Community, Inc. (OCI); is scheduled for Wednesday, April 16, 2025.

President

Vice-President



RESOLUTIONS
OF
THE BOARD OF DIRECTORS OF
OUR COMMUNITY, INC.

April 16, 2025

RESOLUTION 2025-03

The Board of Directors (the "**Board**") of Our Community, Inc., an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

WHEREAS, February 9, 2019 the Amended and Restated Bylaws of Our Community, Inc. (OCI) states:

**ARTICLE III
BOARD OF DIRECTORS**

Section 3.5 Meetings of the Board of Directors.

(a) Time. The annual meeting of the Board of Directors shall be held on such date and year as is designated by the President for the purpose of electing officers of the Corporation and for the transaction of such other business as may properly come before the meeting.

(C) Notice of Actual or Constructive Waiver. Regular meetings of the Board of Directors may be held without notice of the date, time, place, or purpose of the meeting.

(d) Quorum and Action. The presence of a majority of the Board of Directors shall be necessary and sufficient to constitute a quorum for the transaction of business at any meeting of the Board of Directors. If a quorum is present when a vote is taken, the affirmative vote of a majority of directors present is the act of the Board of Directors.

RESOLUTION NO. 2025-03 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Our Community, Inc. (OCI, as follows:

- Section I. That the Board Directors of Our Community, Inc. (OCI) hereby approves convening the Board Director regular meeting Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025.
- Section II. That the Board Directors of Our Community, Inc. (OCI) hereby approves convening the Board Director Annual meeting at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026.
- Section III. That the Board Directors of Our Community, Inc. (OCI) hereby approves the amendments to the Bylaws with the presence of a majority of the Board of Directors shall be necessary and sufficient to constitute a quorum for the transaction of business.

RESOLUTION NO. 2025-03 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

Passed, Adopted, and Approved on the 16th day of April, 2025.

David Jamison, Vice-President

Michael Jackson, Secretary/Treasurer

Jeff Williams, Director

Lily Mendoza, Director

Lisa Alexander, Director

Jasmine Bowick, Director

Linda Ward, Director

BOARD OF COMMISSIONERS



PUBLIC NOTICE

April 9, 2025

Building Opportunities toward Self-Sufficiency (BOSS) Board of Directors will conduct a
Board Meeting

Wednesday, April 16, 2025 at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center
located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

📺 ZOOM Meeting ID: 883-098-6433

📍 <https://us02web.zoom.us/j/8830986433>



AGENDA

04-16-2025

Call To Order

Approve April 16, 2025 Agenda

Approve March 19, 2025 Board Meeting Minutes

New Business: Resolutions

Change Board Director Meeting Time & Convening

President Updates

Comments

Adjourn



Minutes of the Board of Directors

March 19, 2025

The Directors of Building Opportunities toward Self-Sufficiency (BOSS) convened in a Meeting on Wednesday March 19, 2025, at Our Community Housing & Enrichment Center at 1001 Montana Street and via Zoom.

The meeting was called to order at 10:32 am by Mr. Samuel P. Crawford, President/Chairperson.

The Secretary called the roll: Present were Vice President/Vice Chairperson David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams, Director Lily Mendoza and Director Lisa Alexander. Director Jasmine Bowick and Director Linda Ward via ZOOM.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamaria Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Samiyah Craddock.

DH ZOOM: Tanya Embry, Makayla Woytek and Hillary Richardson.

ZOOM Visitors: Kelly Mierkowski, City of Dothan.

The 03-19-2025 Meeting Agenda was approved with a motion by David Jamison and a second by Michael Jackson.



PUBLIC NOTICE

March 12, 2025

Building Opportunities toward Self-Sufficiency (BOSS) Board of Directors will
conduct a
Board Meeting

Wednesday, March 19, 2025 at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center
located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

 **ZOOM Meeting ID: 883-098-6433**

 <https://us02web.zoom.us/j/8830986433>



AGENDA

03-19-2025
Call To Order

Approve March 19, 2025 Agenda
Approve January 15, 2025 Board Meeting Minutes

New Business: Resolutions

Board Director Re-Appointment
Elect Board Director Officers

President Updates

Comments
Adjourn

The 01-15-2025 Meeting Minutes were approved with a motion by Lily Mendoza and a second by Lisa Alexander.

RE-APPOINT BOARD DIRECTOR: Mr. Jeff Williams was re-appointed with a Motion by David Jamison and a Second by Lily Mendoza; to the BOSS Board of Directors with the term beginning February 1, 2025 and ending January 31, 2030. A copy of the appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority. **NOTE:** This is to confirm that Resolution number 2025-02 voted on during the 03-19-2025 meeting was incorrect; the correct Resolution number is 2025-01.

ELECT BOARD OF DIRECTOR OFFICERS: Officer appointments were approved with a Motion by David Jamison and a Second by Lily Mendoza; for Mr. David Jamison as Vice-President and Mr. Michael Jackson as Secretary/Treasurer. The terms will be effective from March 19, 2025 until March 18, 2026. **NOTE:** This is to confirm that Resolution number 2025-03 voted on during the 03-19-2025 meeting was incorrect; the correct Resolution number is 2025-02.

The Meeting of the Directors of BOSS, Inc. was adjourned at 10:35 am with a Motion by Lisa Alexander and a Second by David Jamison.

The next meeting of the Directors of BOSS, Inc. is scheduled for Wednesday, April 16, 2025.

President

Vice-President



**RESOLUTIONS
OF
THE BOARD OF DIRECTORS OF**

**BUILDING OPPORTUNITIES TOWARD SELF-SUFFICIENCY
(BOSS)**

April 16, 2025

RESOLUTION 2025-03

The Board of Directors (the "**Board**") of Building Opportunities Toward Self-Sufficiency (**BOSS**), an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

WHEREAS, the By-Laws of Building Opportunities Toward Self-Sufficiency (**BOSS**) incorporated on June 15, 2022 states:

Article III BOARD OF DIRECTORS

Section 3.5 Meetings of the Board of Directors

- (a) Time. The annual meeting of the Board of Directors shall be held on such date and year as is designated by the President for the purpose of electing officers of the Corporation and for the transaction of such other business as may properly come before the meeting.

RESOLUTION NO. 2025-03 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

- (b) Place. The Board of Directors may hold regular or special meetings in or out of the State of Alabama at such place as shall be fixed by the Board of Directors.

- (c) Notice or Actual or Constructive Waiver. Regular meetings of the Board of Directors may be held without notice of the date, time, place, or purpose of the meeting.

- (d) Quorum and Action. The presence of a majority of the Board of Directors shall be necessary and sufficient to constitute a quorum for the transaction of business at any meeting of the Board of Directors. If a quorum is present when a vote is taken, the affirmative vote of a majority of directors present is the act of the Board of Directors.

ARTICLE VI GENERAL PROVISIONS

Section 6.5 Amendments.

The Board of Directors may amend or repeal these Bylaws unless the Certificate of Formation, the NCL or the Code reserves this power exclusively to the member in whole or in part. The Member may amend or repeal these Bylaws even though the Bylaws may also be amended or repealed by the Board of Directors, which amendment or repeal by the Member shall supersede any contrary amendment or repeal by the Board of Directors, and provided that any amendment or repeal of these Bylaws, in whole or in part, by the Member shall not be superseded by the Board of Directors.

RESOLUTION NO. 2025-03 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Building Opportunities Toward Self-Sufficiency (**BOSS**), as follows:

Section I. That the Board of Directors of Building Opportunities Toward Self-Sufficiency (**BOSS**), hereby approves convening the Regular meeting of the Board of Directors Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025.

Section II. That the Board of Directors of Building Opportunities Toward Self-Sufficiency (**BOSS**), hereby approves convening the Annual meeting of the Board of Directors at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026.

Section III. That the Board of Directors of Building Opportunities Toward Self-Sufficiency (**BOSS**), hereby approves the amendments to the Bylaws with the presence of a majority of the Board of Directors shall be necessary and sufficient to constitute a quorum for the transaction of business.

RESOLUTION NO. 2025-03 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

Passed, Adopted, and Approved on the 16th day of April, 2025.

David Jamison, Vice-President

Michael Jackson, Secretary/Treasurer

Jeff Williams, Director

Lily Mendoza, Director

Lisa Alexander, Director

Jasmine Bowick, Director

Linda Ward, Director

BOARD OF COMMISSIONERS



PUBLIC NOTICE

April 9, 2025

Southeast Alabama Coalition for the Homeless, Inc. (SEACH)

Board of Directors will conduct a

Board Meeting

Wednesday, April 16, 2025, at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center
located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

🔊 ZOOM Meeting ID: 883-098-6433

🔗 <https://us02web.zoom.us/j/8830986433>



AGENDA

04-16-2025

Call To Order

Prayer

Approve April 16, 2025 Agenda

Approve March 19, 2025 Board Meeting Minutes

NEW BUSINESS (Resolutions)

Change Board Director Meeting Time & Convening

Amendment to SEACH Bylaws

Advisory Board Appointments

PRESIDENT UPDATES:

Grants & Homelessness Initiatives

Closing Remarks

Adjourn



Minutes of the Board of Directors

March 19, 2025

The Directors of the Southeast Alabama Coalition for the Homeless, Inc. (SEACH) convened in a meeting on Wednesday March 19, 2025 at Our Community Housing & Enrichment Center at 1001 Montana Street and via Zoom.

The meeting was called to order at 10:35 am by Mr. David Jamison President/Chairman. Present were Vice President/Vice Chair David Jamison; Secretary/Treasurer Michael Jackson, Director Jeff Williams and Director Lily Mendoza and Director Lisa Alexander. Director Jasmine Bowick and Director Linda Ward via ZOOM.

Dothan Housing personnel: **C-Suite:** Samuel P. Crawford, CEO and Secretary; Challis Readus; Ladonice Freeney. **SEACH:** Justise Black & Tera Wells. **IT:** Patience Crittenden. **HR:** Lachun Thomas. **ASSET MANAGEMENT:** Tamarra Harris. **SAFETY:** JD Miller. **RESIDENT SERVICES:** Samiyah Craddock.

DH ZOOM: Tanya Embry, Makayla Woytek and Hillary Richardson.

ZOOM Visitors: Kelly Mierkowski, City of Dothan.

The 03-19-2025 Meeting Agenda was approved with a motion by Michael Jackson and a second by Lisa Alexander.



PUBLIC NOTICE
March 12, 2025

Southeast Alabama Coalition for the Homeless, Inc. (SEACH)
Board of Directors will conduct a

Board Meeting

Wednesday, March 19, 2025, at 10:00 a.m.

at Our Community, Inc. (OCI) Housing and Enrichment Center

located at 1001 Montana Street Dothan, AL 36303

In-person and Virtually via Zoom.

📺 ZOOM Meeting ID: 883-098-6433

📺 <https://us02web.zoom.us/j/8830986433>



AGENDA

03-19-2025

Call To Order

Prayer

Approve March 19, 2025 Agenda

Approve January 15, 2025 Board Meeting Minutes

NEW BUSINESS (Resolutions)

Board Director Re-Appointment

Elect Board Director Officers

SEACH & Alabama Department of Economic & Community Affairs (ADECA) Sub-Recipient Agreement

PRESIDENT UPDATES:

Closing Remarks

Adjourn

The 01-15-2025 Board Meeting Minutes were approved with a motion by Jeff Williams and a second by Lisa Alexander.

RE-APPOINT BOARD DIRECTOR: Mr. Jeff Williams was re-appointed with a Motion by Lily Mendoza and a Second by Lisa Alexander; to the SEACH Board of Directors with the term beginning February 1, 2025 and ending January 31, 2030. A copy of the appointment was filed for record with the City Clerk of said City and furnished to the Executive Board of the Housing Authority.

ELECT BOARD OF DIRECTOR OFFICERS: Officer appointments were approved with a Motion by Michael Jackson and a Second by Lily Mendoza; for Mr. David Jamison as Vice-President and Mr. Michael Jackson as Secretary/Treasurer. The terms will be effective from March 19, 2025 until March 18, 2026.

SUB-RECIPIENT AGREEMENT: The agreement was approved with a Motion by Lisa Alexander and a Second by Michael Jackson. The \$375,000.00 ADECA Grant was received and will assist with rapid rehousing prevention and emergency shelter. The Grant will provide for two (2) staff salaries and benefits. Case management will be provided. One (1) individual has been housed and one (1) was able to remain in their home. The case load is full and there are strict eligibility requirements.

HUD FY 2024 NOFO: The \$50,000.00 NOFO was received. It will be used for staffing. The CoC has been extended until 2026. On January 21, 2025 the City of Dothan issued a Point In Time Count Day Proclamation to call upon all citizens to support the (PIT) through volunteer participation and increased awareness of homelessness in our community. The Point In Time Count (PIT) was 01-25-2025, data was gathered for Dothan, Abbeville, Ozark and other smaller areas.

STRATEGIC INITIATIVES: Vicki is the Community Outreach Specialist who has extensive case management experience. Kiata is the Homeless Program Specialist. Twelve (12) individuals are eligible for the program and three (3) have been completed. We are seeking non-federal funding sources.

The Meeting of the Directors of SEACH, Inc. was adjourned at 10:54 am with a Motion by Lisa Alexander and a second by Michael Jackson.

The next meeting of the Directors of SEACH, Inc. is scheduled for Wednesday, April 16, 2025.

President

Vice-President

SEACH

— SOUTHEAST AL COALITION FOR THE HOMELESS —

RESOLUTION 2025-05

APRIL 16, 2025

The Board of Directors (the "**Board**") of Southeast Alabama Coalition for the Homeless, Inc., an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

**A RESOLUTION TO CHANGE CONVENING THE SOUTHEAST ALABAMA
COALITION FOR THE HOMELESS (SEACH), INC.
BOARD OF DIRECTORS MEETING TO BI-MONTHLY AT 10:30AM AND
CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM.**

BE IT RESOLVED by the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc. as follows, and

WHEREAS, the By-Laws of Southeast Alabama Coalition for the Homeless, Inc. Amended and Restated by Resolution 2024-01 on January 17, 2024, states:

ARTICLE V. BOARD OF DIRECTORS

Section 5.08. REGULAR MEETINGS.

Regular meetings of the Board of Directors shall be held at such places, dates and times as shall be designated from time to time by resolution of the Board of Directors. One such regular meeting shall be designated, in advance, as the annual meeting of the Board of Directors.

RESOLUTION NO. 2025-05 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

ARTICLE IX. MISCELLANEOUS

Section 9.06. AMENDMENT OF BYLAWS.

These Bylaws may be amended or repealed in accordance with Section 5.10(b) hereof. Any change in these Bylaws shall take effect when adopted, unless otherwise provided in the resolution effecting the change.

Section 5.10. QUORUM OF AND ACTION BY DIRECTORS.

(b) Fundamental Transactions. Any "Fundamental Transaction" (as defined herein) shall require (i) the affirmative vote of two-thirds (2/3) or more of the Directors then in office and eligible to vote *and* the affirmative vote of a majority or more of the directors of the Member who are present at a duly called meeting of the board of directors of the Member where a quorum is present and who are eligible to vote or (ii) the affirmative vote of two-thirds (2/3) or more of the directors of the Member then in office and eligible to vote.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc, as follows:

Section I. That the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc. hereby approves convening the Regular Board Directors meeting to Bi-Monthly at 10:30 am with the next regularly scheduled meeting Wednesday June 18, 2025.

Section II. That the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc., hereby approves convening the Annual Board of Directors meeting at 10:30 am with the next Annual scheduled meeting Wednesday March 18, 2026.

RESOLUTION NO. 2025-05 CONT'D: APPROVE CONVENING THE REGULAR BOARD DIRECTOR MEETING BI-MONTHLY AT 10:30 AM WITH THE NEXT SCHEDULED MEETING WEDNESDAY JUNE 18, 2025 AND CONVENING THE ANNUAL MEETING EVERY MARCH AT 10:30 AM WITH THE NEXT ANNUAL SCHEDULED MEETING WEDNESDAY MARCH 18, 2026.

Section III. That the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc., hereby approves the amendments to the Bylaws in accordance with Section 5.10(b) and Section 9.06 hereof.

Passed, Adopted, and Approved on the 16th day of April, 2025.

David Jamison, Vice-President

Michael Jackson, Secretary/Treasurer

Jeff Williams, Director

Lily Mendoza, Director

Lisa Alexander, Director

Jasmine Bowick, Director

Linda Ward, Director

BOARD OF COMMISSIONERS

SEACH

— SOUTHEAST AL COALITION FOR THE HOMELESS —

RESOLUTION NO. 2025–06

APRIL 16, 2025

The Board of Directors (the "**Board**") of Southeast Alabama Coalition for the Homeless, Inc., an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

A RESOLUTION TO AMEND THE BYLAWS REGARDING THE ADVISORY BOARD

BE IT RESOLVED by the Board of Commissioners of the Southeast Alabama Coalition for the Homeless (SEACH) as follows:

WHEREAS, the By-Laws of Southeast Alabama Coalition for the Homeless, Inc. Amended and Restated by Resolution 2024-01 on January 17, 2024, states:

Section 12.01. ADVISORY BOARD.

- (a) Establishment. The Board of Directors may establish an advisory board of [two (2)] or more persons to provide advice and assistance to the Board of Directors (the "Advisory Board").
- (c) Term. Each Advisory Board member shall serve at the pleasure of the Board of Directors.
- (e) Removal of Advisory Board Members. An Advisory Board member may be removed from office at any time, with or without cause by the Board of Directors.

WHEREAS, the established organizational mission of the Southeast Alabama Coalition for the Homeless includes the following statement: “provide resources and support to the homeless and underserved in the Wiregrass Area, and the established area of service identified as the “Wiregrass Area” includes the following five counties: Houston County, Henry County, Dale County, Coffee County, and Geneva County

RESOLUTION NO. 2025-06: APPROVE AMMENDMENTS TO BYLAWS ARTILE XII SECTION 12.01 ADVISORY BOARD.

WHEREAS, the organization recognizes the need for expert guidance and diverse perspectives to enhance its strategic decision-making and operational effectiveness and the organization recognizes that while the issue of homelessness is not unique, the characteristics of homelessness in each of the five respective counties and their municipalities are nuanced in their nature and require individual evaluation to increase the efficacy of the organization's implementation strategies, and

WHEREAS, the advisory board will help strengthen the organization's relationships with stakeholders, including community members, partner organizations, and funding bodies and the advisory board will contribute to the organization's mission by supporting its goals and objectives through informed and strategic counsel;

THEREFORE, BE IT RESOLVED, that the bylaws of the organization be amended as follows:

Article XII, Section 12.01 of the bylaws is hereby amended to read:

"Section 12.01: Advisory Board

(a) Establishment. The Board of Directors may establish an advisory board of six (6) people (the "Advisory Board"). Five members will each uniquely represent the interest of one designated county served by SEACH, to provide advice and assistance to the Board of Directors. The President of SEACH shall appoint the 6th person, a non-voting Chairperson to preside over the meetings of the Advisory Board.

(b.) Eligibility.

1. **Expertise:** Candidates must possess specialized knowledge and experience in areas relevant to SEACH's mission, such as but not limited to homelessness prevention, housing, social services, public health, or community development.
2. **Commitment:** Candidates must demonstrate a strong commitment to SEACH's mission and values, including dedication to improving the lives of individuals experiencing homelessness in Southeast Alabama.
3. **Community Involvement:** Candidates should have a proven track record of involvement in community service, advocacy, or related activities within the Southeast Alabama region.
4. **Diversity:** SEACH values diversity and inclusion. Candidates from diverse backgrounds, including different races, ethnicities, genders, ages, and socioeconomic statuses, are encouraged to apply.

RESOLUTION NO. 2025-06: APPROVE AMMENDMENTS TO BYLAWS ARTILE XII SECTION 12.01 ADVISORY BOARD.

5. **Availability:** Candidates must be able to commit to regular advisory board meetings and actively participate in discussions and initiatives.
6. **Residency:** Candidates must reside within the county limits of the corresponding seat on the Advisory Board or within the five-county service region to be eligible for selection as the Chairperson of the Advisory Board
7. **Membership:** Candidates must be either an individual member of SEACH in good financial standing and/or a documented part of an agency that maintains membership with SEACH and is in good

(d) Terms. Each Advisory Board member shall serve two (2) year terms. Terms are renewable upon mutual agreement between the member and the organization. There are no term limits. Following the inaugural selection of this advisory board, terms will begin on January 1st and ends December 31st of the following year. Nominations will be accepted from August to October. The Board of Directors will vote on nominations and renewals in November and communicate them to the members immediately following. Selected Advisory Board members will be notified of their acceptance or renewal in December and begin serving their term in January.

(f) Removal of Advisory Board Members. An Advisory Board member may be removed from office at any time, with or without cause by the Board of Directors given a 2/3 majority vote. In the event of a vacancy because of member removal, a special open nomination period of a minimum three (3) business days but not to exceed fourteen (14) calendar days will be extended to the membership body at large. In the event no qualified candidates arise within the SEACH membership residing in the corresponding county of the vacant seat, the Board of Directors will consider candidates outside of the SEACH membership.

FURTHERMORE, BE IT RESOLVED by the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc, as follows:

Section III. That the Board of Directors of the Southeast Alabama Coalition for the Homeless (SEACH), Inc., hereby approves the amendments to the Bylaws in accordance with Section 5.10(b) and Section 9.06 hereof.

**RESOLUTION NO. 2025-06: APPROVE AMMENDMENTS TO BYLAWS ARTILE XII
SECTION 12.01 ADVISORY BOARD.**

Passed, Adopted, and Approved on the 16th day of April 2025.

David Jamison, Vice-President

Michael Jackson, Secretary/Treasurer

Jeff Williams, Director

Lily Mendoza, Director

Lisa Alexander, Director

Jasmine Bowick, Director

Linda Ward, Director

BOARD OF COMMISSIONERS

SEACH

— SOUTHEAST AL COALITION FOR THE HOMELESS —

NOTE: The nominations will be received Friday 04-11-2025 by Justise Black and will be added to the Resolution by the upcoming meeting. I will send out an updated Resolution when I receive the nominations.

RESOLUTION 2025-07

APRIL 16, 2025

The Board of Directors (the "**Board**") of Southeast Alabama Coalition for the Homeless, Inc., an Alabama nonprofit corporation (the "**Corporation**"), do hereby adopt the following resolutions at a duly called and convened meeting of the Board of the Corporation held on the above date:

A RESOLUTION TO APPROVE THE APPOINTMENT OF MEMBERS TO THE ADVISORY BOARD OF THE SOUTHEAST ALABAMA COALITION FOR THE HOMELESS, INC. (SEACH).

BE IT RESOLVED by the Board of Directors of the Southeast Alabama Coalition for the Homeless, Inc. (SEACH) as follows, and

WHEREAS, the By-Laws of Southeast Alabama Coalition for the Homeless, Inc. Amended and Restated by Resolution 2024-01 on January 17, 2024, states:

RESOLUTION NO. 2025-07: APPROVE THE APPOINTMENT OF MEMBERS TO THE ADVISORY BOARD.

ARTICLE XII.

ADVISORY

BOARD Section 12.01. ADVISORY BOARD.

- (a) Establishment. The Board of Directors may establish an advisory board of [two (2)] or more persons to provide advice and assistance to the Board of Directors (the "Advisory Board").
- (b) Powers. The Advisory Board members may attend meetings of the Board of Directors and advise the Board of Directors but shall not be entitled to vote or exercise any powers reserved to the Board of Directors, the Corporation's Officers or any committee.
- (c) Term. Each Advisory Board member shall serve at the pleasure of the Board of Directors.
- (d) Resignation. Any Advisory Board member may resign at any time by giving written notice to the Board of Directors. The resignation shall take effect on the later of (i) the date the notice is received or (ii) at any other time specified in the notice. Unless otherwise specified in the notice, the resignation need not be accepted to be effective. Any resignation shall be without prejudice to any rights of the Corporation under any contract to which the Advisory Board member is a party.
- (e) Removal of Advisory Board Members. An Advisory Board member may be removed from office at any time, with or without cause by the Board of Directors.
- (f) Compensation. No Advisory Board member shall receive compensation for services performed in his or her capacity as a member of the Advisory Board. An Advisory Board member may be reimbursed by the Corporation, at the Board of Directors' discretion, for reasonable expenses incurred by such Advisory Board member, including any expenses incurred by such Advisory Board member in connection with such Advisory Board member's attendance at regular or special meetings of the Board of Directors or committees thereof.
- (g) Dissolution or Modification. The Board of Directors may, by resolution, dissolve the Advisory Board, or modify the Advisory Board's powers and responsibilities, so long as any additional powers and responsibilities are not reserved, under these Bylaws, to the Board of Directors, the Corporation's Officers or any committee.

WHEREAS, the Board of Commissioners of SEACH recognizes the importance of having an Advisory Board to provide strategic guidance and expertise to the organization and has identified qualified individuals to serve as members of the Advisory Board, and

RESOLUTION NO. 2025-07: APPROVE THE APPOINTMENT OF MEMBERS TO THE ADVISORY BOARD.

WHEREAS, in accordance to Section 12.01 of the SEACH Bylaws, that the following individuals are hereby appointed to the Advisory Board of SEACH, effective immediately:

1. [Name of Member 1], (Houston County)
2. [Name of Member 2], (Henry County)
3. [Name of Member 3], (Dale County)
4. [Name of Member 4], (Geneva County)
5. [Name of Member 5], (Coffee County)
6. [Name of Member 6], (At Large – Chairperson)

THEREFORE BE IT RESOLVED, that the Advisory Board shall meet regularly and provide reports and recommendations to the Board of Directors as needed and the Board of Directors expresses its gratitude to the appointed members for their willingness to serve and contribute to the success of SEACH, and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Southeast Alabama Coalition for the Homeless, Inc. (SEACH), as follows:

Section I. That the Board of Directors of the Southeast Alabama Coalition for the Homeless, Inc. (SEACH), hereby approves the appointment of members to the Advisory Board effective immediately.

RESOLUTION NO. 2025-07: APPROVE THE APPOINTMENT OF MEMBERS TO THE ADVISORY BOARD.

Passed, Adopted, and Approved on the 16th day of April 2025.

David Jamison, Vice-President

Michael Jackson, Secretary/Treasurer

Jeff Williams, Director

Lily Mendoza, Director

Lisa Alexander, Director

Jasmine Bowick, Director

Linda Ward, Director

BOARD OF COMMISSIONERS
